Program Action Plan Template

KLAMATH Community College

Program: Business Technology	**Date:**	**Submitted By:** Cathy Saunders

Action Item 1	Business Technology program enrollment will grow by %5 over the time period of the strategic plan 3.0 resulting in a viable CTE program.
Proposed Action	Assist others - who enroll students in the program and marketing program
Responsible Party	Student services, academic advisors and marketing
Success Criteria	Increase the average enrollment by 5% in declared Business Technology program
Resources	Time and cost of marketing promotional items
Timeline	2023- 2026 academic years
Action Item 2	Revise program electives and prerequisites to allow students to earn credit for completing courses in related programs, promoting cross-disciplinary learning and flexibility.
Proposed Action	Assist others - who enroll students in the program and marketing program
Responsible Party	Faculty, Advisor Committees, Curriculum Committee, Academic Council
Success Criteria	Required program course electives moved to electives
Resources	Faculty, Advisor Committees, Curriculum Committee, Academic Council
Timeline	2023-2024 academic year approved for 2024-2025 catalog
Action Item 3	Equip Business Technology computer lab (program classroom -Room 815) with advanced technology that fosters an engaging, interactive, and equitable learning experience for all students.
Proposed Action	Use intelligent microphones, impactful loudspeakers, moving webcam over the time period of the strategic plan 3.0
Responsible Party	IT
Success Criteria	Specific types of technology installed in Room 815
Resources	IT, budget
Timeline	2023- 2026 academic years

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Signatures:

Department or Program Lead — Date

Dean (when applicable) — Date

Vice President or President — Date 1-14-2025

After this document has been signed, please return to the Vice President of Academic Affairs.